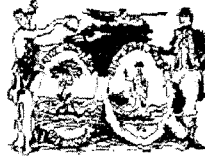


STATE OF SOUTH CAROLINA  
*State Budget and Control Board*  
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To: Delbert H. Singleton, Jr., Director, Procurement Services Division  
George N. Dorn, Jr., Director, General Services Division  
Michael B. Spicer, Chief Procurement Officer, Information Technology  
R. Voight Shealy, Chief Procurement Officer, Goods & Services  
R. Voight Shealy, Interim Acting Chief Procurement Officer for Construction  
Allen R. Carter, Interim Acting Director of the Office of State Engineer

From: Frank W. Fusco

Re: Designation of Board Offices and Board Officers Pursuant to Section 11-35-540(5)

Date: June 14, 2006

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Background

Section 11-35-310(37) defines the phrases "Designated board office" and "Designated board officer" as "the office or officer designated in accordance with Section 11-35-540(5)."

Section 11-35-540 requires the Board's Executive Director to designate in writing the appropriate officer or office of the Board to fulfill a number of statutory roles identified in the Consolidated Procurement Code.

(5) For every reference in this code to a 'designated board office', the chief executive officer of the board shall designate the office or other subdivision of the board that is responsible for the referenced statutory role. For every reference in this code to a 'designated board officer', the chief executive officer of the board shall designate the board officer or other board position that is responsible for the referenced statutory role. More than one office or officer may be designated for any referenced statutory role. All designations pursuant to this subparagraph must be submitted in writing to the chief procurement officers."

Note: The parenthetical descriptions appearing after code section numbers below are non-substantive additions, included only as an internal reference.

### Designation

In light of the above background:

I designate the **Procurement Services Division** as the Board Office for purposes of the following sections of the Consolidated Procurement Code:

1. 11-35-1520(3) [SCBO & approving central electronic advertising]
2. 11-35-1550 [SCBO & approving central electronic advertising]

I designate the **Materials Management Office** (MMO) as the Board Office for purposes of the following sections of the Consolidated Procurement Code:

1. 11-35-1210(1) [reviewing & certifying internal procurement operation and recommending certification levels], provided that MMO shall consult with the appropriate chief procurement officer prior to recommending to the board those dollar limits for the respective governmental body's procurement certification.
2. 11-35-1230 [auditing]

I designate the **Division of General Services** as the Board Office for purposes of the following sections of the Consolidated Procurement Code:

1. 11-35-3820 [surplus property]
2. 11-35-3850 [sales of junk]

As provided in Section 11-35-310(5), the phrase "**Chief procurement officer**" is defined to mean "(a) the management officer for information technology, (b) the state engineer for areas of construction, architectural and engineering, construction management, and land surveying services, and (c) the materials management officer for all other procurements." For their respective areas of authority, I designate the appropriate chief procurement officer as the Board officers for purposes of the following sections of the Consolidated Procurement Code:

1. 11-35-710 [recommending exemptions]
2. 11-35-1560 [sole source violation]
3. 11-35-2030(4) [approving seven year contracts]



Frank W. Fusco